



<b>JOB TITLE</b>	A&P Aircraft Maintenance Technician	
<b>DEPARTMENT</b>	Maintenance	
<b>REPORTS TO</b>	Lead Mechanic	
<b>STATUS</b>	<input type="checkbox"/> Exempt	<input checked="" type="checkbox"/> Non-Exempt

**JOB PURPOSE**

To perform quality and accurate aircraft maintenance within the guidelines and scope of the NSA Repair Station and Quality Control Manuals

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

Proper and timely completion of tasks in accordance with the Repair Stations approved ratings and the policies and procedures set forth in the manual.

Proper completion of all paperwork related to the assigned task.

Provide information to the Lead Mechanic for shift turnovers, and entering the information on the NSA-MF-22 form in the absence of the Lead Mechanic.

Notify Inspection when task requires, or becomes an RII action.

Segregate and identify upon removal all repair station/customer components.

Possess and maintain an adequate number and quality of tools necessary to perform assigned tasks.

Ensure all tools are accounted for and/or returned to the tool room at shift's end.

Performance of assigned tasks in accordance with job cards, engineering orders, maintenance manuals and other approved documents.

Understand and apply the chapters and sections of the manual that apply to his or her position.

Perform additional duties as assigned.

**REQUIRED SKILLS AND ABILITIES**

**Physical:** While performing maintenance on an aircraft, employees must be able to balance, bend, stoop, crawl, climb, climb stairs, crouch, carry items up to 50 pounds, grasp, kneel, lift items 50 pounds or over, pull hand over hand, push, reach above shoulder, use repetitive motion, sit on average 2 hours per day, stand on average 8 hours per day, walk on average 6 hours per day, possess the ability to see and follow precise instructions, documents, diagrams, or blueprints, to distinguish color differences, to see and read information via computer screen or other electronic device, to detect distinct, specific noises, to hear if equipment/tools, etc. are operating properly, to hear and understand precise directions, to hear and understand what others are saying in normal conversation.

**Mental:** While performing maintenance on an aircraft, employees must be able to understand, remember, and apply complex oral and/or written instructions or other information, to organize thoughts and ideas into understandable terminology or data, to make decisions which have significant impact on the immediate work unit and monitor impact outside immediate work unit.

**Communication:** While performing maintenance on an aircraft, employees must be able to read, write, speak, and understand the English language, to understand and follow complex instructions and guidelines,

to complete complex forms, documents or reports, and/or conduct complex oral communication with others, to express or exchange ideas by means of the spoken word, communicating orally with others accurately, loudly, and quickly

To perform accurate and quality work, employees must possess and demonstrate mechanical and analytical aptitude, effectively communicate both orally and in writing, be flexible and cooperative, meet tight deadlines, possess attention to detail, have the ability to work productively within a diverse work environment, and be safety conscious.

**WORKING CONDITIONS**

Combination of inside and outside with changing climate conditions

Moderate to high noise level

Low to moderate risk for exposure to hazardous chemicals, vapors, or materials

Work in confined spaces and at varied heights

**MINIMUM QUALIFICATIONS**

A&P certificate and/or acceptable training or experience

Three years documented/verifiable maintenance experience on transport category aircraft

*This job description is not an employment contract, implied or otherwise. The requirements described above are representative and a summary of those that must be met in order to successfully perform the essential functions of this job. The list is not all-inclusive and are subject to change upon business necessity. The requirements are subject to change to reasonably accommodate qualified disabled individuals.*